

## Guidelines

Alongside general help for application forms, the Cancer Research Trust NZ's help resource includes specific guidelines for your Special Purpose Grant application.

**i** If neither of these links provides the information you need, please use the contact form at the bottom of this page to send your question to the Cancer Research Trust NZ's General Manager.

## A. Overview

### 1. Project title \*

Maximum 30 words

### 2. Host institution \*

The planned location for this project.

### 3. Coapplicants

In approximate order of significance, enter each coapplicant's email address and click Search. If there is no existing account for this email address you will be prompted to enter the required details.

If there are no coapplicants, this field can be left blank.

Search

### 4. Abstract of project \*

Explain the project and its significance.

**A** Normal text **B** / **U**        

### 5. Media summary \*

Explain the project, and its significance to cancer prevention or treatment, in language understandable to the public as a press release. Maximum 100 words.

**A** Normal text **B** / **U**        

### 6. Proposed duration of research

Proposed start date  Expected end date  Duration  Invalid date

### 7. Keywords \*

At least three, and up to six, keywords that capture the essence of your proposed project. Start typing and select from the matching entries. If there's no match, Enter will add what you've already typed as a new entry.

Type, then select or add

Add

## C. Budget

### 1. Project duration

For budgeting purposes, how many years is this project expected to run?

### 2. Costs

Note these points:

1. Costs must be in NZD and should be GST exclusive.
2. The Trust does not fund overheads.
3. For support of invited speakers to conference the maximum is \$3,000.
4. For other purposes, the maximum the Trust will consider is \$80,000.
5. The green buttons will add sections and rows as required.

	Year one	Total
<b>+</b> Enter a section name		
<b>+</b> Description of cost	<input type="text" value="0"/>	\$0
<b>Subtotals for</b>	<b>\$0</b>	<b>\$0</b>
<b>Total</b>	<b>\$0</b>	<b>\$0</b>
	Year one	Total

### 3. Other support

List the sources of other actual and prospective support, using the green button to add rows as needed.

- For support already committed, put the amount in the final column.
- For support sought, note the expected date and/or amount after the source name, and put 0 in the final column.

<b>Total budget (as above)</b>		<b>\$0</b>
<b>+</b> Source of funding	<input type="text"/>	<input type="text" value="0"/>
<b>Total of other funding</b>		<b>\$0</b>
<b>Budget less other funding</b>		<b>\$0</b>

### 4. Amount requested from the Trust

### 5. Justification \*

Justify the costs detailed above.

**A** Normal text **B** / **U**        

## D. Biographical sketch

### 1. Curriculum vitae \*

Attach a completed curriculum vitae for every named investigator.

Use the New Zealand MSI standard Curriculum Vitae Template from this link. All of Part 1 and Part 2a should be completed. Upload the completed CVs in PDF format.

Add files

## B. Description of proposed project

Outline your proposed research under the following headings. Do not exceed 2,000 words in total, including references.

Current combined total: **0** words.

### 1. Objectives \*

**A** Normal text **B** / **U**        

### 2. Implementation \*

Describe how the funds would be used to achieve the stated objectives.

**A** Normal text **B** / **U**        

### 3. Relevance \*

Outline the relevance to cancer prevention or treatment.

**A** Normal text **B** / **U**        

### 4. Relevant previous work

Detail previous work which is relevant to this project (if applicable).

**A** Normal text **B** / **U**        

### 5. Attachments

Attach any images, figures, charts or diagrams referred to in the above sections and necessary for a full understanding of your proposal.

Add files

### 6. References

Provide only if applicable.

**A** Normal text **B** / **U**        

## E. Administrative agreement

As an applicant, be aware that this application will usually require internal consideration by your host institution. Allow sufficient time for that institution's internal processes prior to the closing date of this funding round.

1. The Trust may accept any application in full or part, negotiate with one or any number of applicants, re-advertise for applicants and reject or refuse all or any applications.
2. Successful applicants will be required to enter into a separate agreement with the Trust recording the terms on which the grant is made, including the right to use the award of grants for publicity for the benefit of the Trust.
3. The applicant warrants that the information provided by the applicant to the Trust in relation to the application for a grant is true and correct to the best of its knowledge at the date of the application. The applicant will use their best endeavours to communicate any change in the information.
4. The information requested in this application will be used for the purpose of assessing the proposal. Some information will be used in a non-identifiable form for Trust purposes. The Trust undertakes to store all proposals securely and to preserve confidentiality.

Confirm your acceptance: \*

Fields marked with a red asterisk \* are mandatory

Save

Cancel