

## Guidelines

Alongside general help for application forms, the Cancer Research Trust NZ's help resource includes specific guidelines for your Professional Development Award application.

**i** If neither of these links provides the information you need, please use the contact form at the bottom of this page to send your question to the Cancer Research Trust NZ's General Manager.

## A. Overview

### 1. Travel or programme dates

Proposed departure date or start of programme \*

Expected return date or end of programme \*

Duration

Invalid date

### 2. Reason for travel \*

Select all that apply.

### 3. Participation \*

### 4. Keywords \*

At least three, and up to six, keywords that capture the essence of your proposed programme. Start typing and select from the matching entries. If there's no match, *Enter* will add what you've already typed as a new entry.

## C. Budget

### 2. Cost details

- \* The maximum grant which will be considered by the Trust is NZD3,000 plus GST.
- \* Break down costs by the following sections.
- \* Add rows with the green buttons as required.

	Year one	Total
<b>Travel (air fares etc)</b>		
<input type="text" value="Enter a description"/>	<input type="text" value="0"/>	\$0
<b>Subtotals for Travel (air fares etc)</b>	<b>\$0</b>	<b>\$0</b>
<b>Per diem</b>		
<input type="text" value="Enter a description"/>	<input type="text" value="0"/>	\$0
<b>Subtotals for Per diem</b>	<b>\$0</b>	<b>\$0</b>
<b>Fees</b>		
<input type="text" value="Enter a description"/>	<input type="text" value="0"/>	\$0
<b>Subtotals for Fees</b>	<b>\$0</b>	<b>\$0</b>
<b>Total</b>	<b>\$0</b>	<b>\$0</b>
	<b>Year one</b>	<b>Total</b>

### 2. Other support

List the sources of other actual and prospective support, using the green button to add rows as needed.

- \* For support received put the amount in the final column.
- \* For support sought, note the expected date and/or amount after the source name, and put 0 in the final column.

<b>Total budget (as above)</b>		<b>\$0</b>
<input type="text" value="Source of funding"/>	<input type="text" value="0"/>	
<b>Total of other funding</b>		<b>\$0</b>
<b>Budget less other funding</b>		<b>\$0</b>

### 3. Amount requested from the Trust

The maximum award is \$3,000.

## D. Biographical sketch

### 1. Curriculum vitae \*

Use the New Zealand MSI standard Curriculum Vitae Template from this link. Only the sections of Part 1 and Part 2a that are **relevant to you** should be completed. Upload the completed CV in PDF format.

## E. Ethical and regulatory approval

### 1. Human \*

Select an option

### 2. Animal \*

Select an option

### 3. Other

Complete if necessary

## B. Proposed schedule

CRTNZ Professional Development Awards are available to different groups of professionals working across the cancer control spectrum, including but not limited to, PhD students, emerging or established academic researchers, clinicians, medical physicists, nurses and social workers.

Note that retrospective awards will not be considered.

### 1. Proposed activity \*

Select the option which most closely aligns with the purpose of your application. You will then be presented with the fields you are required to complete.

## F. Administrative agreement

As an applicant, be aware that this application will usually require internal consideration by your host institution. Allow sufficient time for that institution's internal processes prior to the closing date of this funding round.

1. The Trust may accept any application in full or part, negotiate with one or any number of applicants, re-advertise for applicants and reject or refuse all or any applications.
2. Successful applicants will be required to enter into a separate agreement with the Trust recording the terms on which the grant is made, including the right to use the award of grants for publicity for the benefit of the Trust.
3. The applicant warrants that the information provided by the applicant to the Trust in relation to the application for a grant is true and correct to the best of its knowledge at the date of the application. The applicant will use their best endeavours to communicate any change in the information.
4. The information requested in this application will be used for the purpose of assessing the proposal. Some information will be used in a non-identifiable form for Trust purposes. The Trust undertakes to store all proposals securely and to preserve confidentiality.

Confirm your acceptance. \*

Fields marked with a red asterisk \* are mandatory