

## Guidelines

Alongside general help for application forms, the Cancer Research Trust NZ's help resource includes specific guidelines for your Cancer Nurse Fellowship application.

If neither of these links provides the information you need, please use the contact form at the bottom of this page to send your question to the Cancer Research Trust NZ's General Manager.

## A. Overview

### 1. Project title \*

Maximum 30 words

### 2. Fellowship period

Proposed start date \*  Expected end date \*  Duration  Invalid date

### 3. Intended degree

Complete the following four fields only if you intend to enrol for a degree.

a. Intended degree  b. University   
c. Department  d. Supervisor

### 4. Keywords \*

At least three, and up to six, keywords that capture the essence of your proposed research. Start typing and select from the matching entries. If there's no match, Enter will add what you've already typed as a new entry.

Type, then select or add

### 5. Host institution \*

Select the institution which will be responsible for managing any funding which may be awarded.

Other ...

## B. Summaries

### 1. Abstract \*

Cover the aims, details of the advanced training to be undertaken and/or experimental design and significance of the research project.

### 2. Media summary \*

Explain the aims of the proposed Fellowship, and its relevance to cancer, in language understandable to the public as a press release. Maximum 100 words.

## C. Academic record and clinical experience

### 1. Curriculum vitae \*

Include a short Curriculum Vitae and provide details of university scholarships and prizes, publication, positions held and any research experience relevant to the application.

### 2. Career relevance \*

Outline the relationship of the proposed training and/or research to your intended future career.

## F. Budget

### 1. Fellowship duration

How many years will this fellowship run?

### 2. Budget details

- Detail the level of financial support being sought across the period of time involved.
- The salary would normally be based on that which would have applied had the applicant continued in a full-time clinical post in New Zealand
- Use the green buttons to add more rows as needed

	Year one	Total
<b>Cancer Nurse Fellowship</b>		
Description of cost <input type="text"/>	<input type="text" value="0"/>	\$0
<b>Subtotals for Cancer Nurse Fellowship</b>	<b>\$0</b>	<b>\$0</b>
<b>Total</b>	<b>\$0</b>	<b>\$0</b>
	Year one	Total

## G. Referee

### 1. Nominate a referee \*

Enter the email address of one person, apart from your supervisor and co-supervisor(s), whom the Trust can ask for an opinion on your suitability for the nursing fellowship. Click the Search button. If the referee does not already exist within the system you will be asked to enter additional details.

### 2. Relationship to applicant \*

### 3. Confirm their availability \*

Ensure the above referee has agreed to be contacted by CRTNZ.

## H. Ethical and regulatory approval

If the application involves the use of animals or human subjects or in research, submitting this application to the Cancer Research Trust NZ confirms the applicant's agreement to the following requirements.

**For Fellowships at institutions in New Zealand** the applicant has read the "Guidelines on Ethics in Health Research", available from the HRC website and agrees to abide by the principles outlined in it. The applicant also agree that, before any research procedures involving animal or human subjects, animal or human materials, or personal information commence, they will provide the Trust with written evidence that a properly constituted and accredited Ethics Committee has examined and approved the relevant proposals outlined in this application. If minor changes in the research design or procedures have been required for ethical reasons, the Cancer Research Trust NZ must be informed of them. The undersigned also undertake to ensure that all regulatory consents are gained before research commences.

**For Fellowships at institutions outside New Zealand** the applicant agrees to meet the ethical requirements of the host institution.

Fields marked with a red asterisk \* are mandatory

## D. Proposed programme

Outline your project under the following headings, describing the advanced clinical work and the research you propose to undertake. Do not exceed 3,000 words in total, excluding references.

Current combined total: 0 words.

### 1. Aims \*

### 2. Research plan and methods \*

### 3. Significance \*

### 4. Relevant previous work \*

### 5. Attachments

Attach any images, figures, charts or diagrams referred to in the above sections and necessary for a full understanding of your proposal.

### 6. References

## E. Institution

### 1. Rationale

Outline the reasons for choosing the particular host institution, department and supervisor for your fellowship.

## I. Administrative agreement

As an applicant, be aware that this application will usually require internal consideration by your host institution. Allow sufficient time for that institution's internal processes prior to the closing date of this funding round.

- The Trust may accept any application in full or part, negotiate with one or any number of applicants, re-advertise for applicants and reject or refuse all or any applications.
- Successful applicants will be required to enter into a separate agreement with the Trust recording the terms on which the grant is made, including the right to use the award of grants for publicity for the benefit of the Trust.
- The applicant warrants that the information provided by the applicant to the Trust in relation to the application for a grant is true and correct to the best of its knowledge at the date of the application. The applicant will use their best endeavours to communicate any change in the information.
- The information requested in this application will be used for the purpose of assessing the proposal. Some information will be used in a non-identifiable form for Trust purposes. The Trust undertakes to store all proposals securely and to preserve confidentiality.

Confirm your acceptance. \*